



# COLORADO RIVER INDIAN TRIBES

## *Human Resources*

26600 MOHAVE RD.

PARKER, ARIZONA 85344

TELEPHONE (928) 669-1320 • FAX (928) 669-5263

## VACANCY ANNOUNCEMENT

January 14, 2013

# 06-13

DEPARTMENT: BEHAVIORAL HEALTH SERVICES  
POSITION: TRANSPORTER (2) POSITIONS  
SALARY: \$12.28 PER HOUR  
CLOSING DATE: OPEN UNTIL FILLED  
REPORTS TO: ADMINISTRATIVE ASSISTANT

### GENERAL SUMMARY:

The Transporter is under the direct supervision, guidance, and direction of the Administrative Assistant. The Transporter provides transportation in order for clients to receive clinically appropriate services.

### MAJOR DUTIES/RESPONSIBILITIES:

- Transports clients who require clinically appropriate services.  
Standard: Clients shall be transported in a timely manner.
- Maintains a therapeutic and professional relationship with clients.  
Standard: Transporter will receive no more than three (3) substantiated minor complaints or one major complaint during the rating period. A formal complaint is defined as a valid or incident report filed by a client.
- Directs and assists clients to appropriate personnel.  
Standard: All clients will be directed to appropriate personnel.

- Attends staffing, staff meetings, and assigned trainings appropriate to the program.

Standard: Attends all appropriate meetings as necessary.

- Participates in competency training as appropriate.

Standard: Participates in all trainings as appropriate.

- Performs duties as assigned.

Standards: Other duties will be performed as directed by an assigned supervisor.

## **WORK ENVIRONMENT:**

### **A. Confidentiality**

This position is exposed to highly confidential client information including treatment records, financial status, and demographic information. Must maintain client/patient confidentially and must be able to work with confidential material in accordance with the *Federal Health Insurance Portability and Accountability Act (HIPPA)*.<sup>2</sup>

### **B. Internal and Public Contacts**

This position involves constant direct interaction with clients, their families, the Clinical Director, direct care staff, Child Protective Services, Social Services, Indian Health Services, Probation, and other social service providers.

## **QUALIFICATIONS:**

- High School diploma or GED or willing to obtain.
- Must be organized, self-motivated, efficient, and able to work under stress.
- Must possess a current valid Arizona State Driver's license.
- Ability to work well with the general public and work harmoniously with co-workers.

**APPLY:**  
**COLORADO RIVER INDIAN TRIBES HUMAN RESOURCE DEPARTMENT**  
**26600 MOHAVE ROAD**  
**PARKER, ARIZONA 85344**  
**For Employment Application visit: <http://www.crit-nsn.gov>**

**INDIAN PREFERENCE:**

Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

**C.R.I.T. Offers:**

Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan. Pre-employment drug screening is required.

